

# Recycling Grants Application

# 2012

Fiscal Year 2013



**Purpose** The purpose of this application is to provide detailed information about a proposed Recycling Grant project.

**General** All items must be completed and returned to your Regional Solid Waste Management District to be forwarded to the Arkansas Department of Environmental Quality (ADEQ). Applications are accepted by ADEQ annually Sept. 15-Dec. 31. Incomplete applications will result in funding delays.

|                           |                      |
|---------------------------|----------------------|
| APPLICANT: UPPER SW RSWMD | CONTACT: MAX TACKETT |
| ADDRESS: P.O. BOX 909     | CITY: NASHVILLE      |
| COUNTY: HOWARD            | ZIP CODE: 71852      |
| PHONE: 870 845-2866       | E-MAIL:              |

## GRANT CATEGORY

Select only one category

- ADMINISTRATIVE
- COMPOSTING
- EDUCATION
- MATERIAL RECOVERY FACILITY
- PLANNING
- RECYCLING EQUIPMENT
- RECYCLING PROGRAMS
- TRANSFER STATION WITH RECYCLING
- WASTE REDUCTION ACTIVITIES

## PROJECT PROPOSAL

- In one sentence, explain what will be purchased with requested grant funds.  
*PAYING THE DISTRICT DIRECTORS SALARY.*
- Grant Amount Requested \$ 26,434.00
- Total Project Cost \$ 100,000
- Other than Recycling Grant funds**, how are expenses for the continuation of this project to be funded (including maintenance, repairs, labor and operating expenses)?  
*THE DISTRICT WILL PROVIDE ANY ADDITIONAL FUNDS THAT ARE NEEDED.*
- Who will manage the finances of this grant and how may s/he be contacted? (Who is responsible for maintaining records of income and expenses related to this grant?)  
*Max - per telephone conversation 11/19/12*  
*BTJ*



GRANT NUMBER:  
*115000-12*

1. WE CURRENTLY HAVE RECYCLING CONTAINERS IN HOWARD, PIKE AND SEVIER COUNTIES AND THE CONTENTS WHICH ARE ALUMINUM, PLASTIC, PAPER AND CARDBOARD GO TO THE HOWARD COUNTY CHILDREN'S CENTER IN NASHVILLE FOR RECYCLING. WE ALSO SELL SCRAP METAL THAT WE GET OUT OF CLASS I AND IV.
2. PAYING MY SALARY AS DISTRICT DIRECTOR BECASUSE I DO THE PAPER WORK ON THE GRANTS.
3. I'M INVOLVED WITH PLANNING THE FUTURE OF RECYCLING IN OUR DISTRICT.
4. I PLAN TO START ALL OUR PROJECTS WITHIN 60 DAYS AFTER THEY ARE APPROVED.
5. THERE WON'T BE ANY MONEY LEFT OVER.
6. WE ARE GOING TO GET ARTICLES WRITTEN ABOUT OUR RECYCLING PROGRAM PUBLISHED IN LOCAL NEWSPAPERS.

## PROJECT DESCRIPTION

On a separate sheet, please describe your proposed project and explain why it is needed. At a minimum, all grant proposals must answer Questions 1-6 on page five (5) of this form. Grant proposals for certain categories (see list on question page) must also answer questions 7-10. (*Unanswered questions or incomplete answers may delay the processing of your application.*) See the ADEQ website, [www.adeq.state.ar.us/solwaste/branch\\_recycling/grants.htm](http://www.adeq.state.ar.us/solwaste/branch_recycling/grants.htm), for example project descriptions.

## PROJECT BUDGET

Except for project personnel (see next section), detailed budget information is not required. However, all items to be purchased with grant funds must be listed in question 2 of the Project Description.

## PROJECT PERSONNEL

Please complete the following information about all personnel to be paid with grant funds. (Attach additional sheets as needed.)

1. Salaries, Administrative – managers, supervisors, office or support staff, educators, etc.

| POSITION | SALARY (\$/YEAR) | TIME ON PROJECT (%) | GRANT FUNDS REQUESTED |
|----------|------------------|---------------------|-----------------------|
| DIRECTOR | 58,500           |                     | 26,434                |
|          |                  |                     |                       |
|          |                  |                     |                       |

2. Wages, Operational Labor – forklift/truck drivers, line workers, baler operators, etc.

| POSITION | WAGE (\$/HOUR) | HOURS ON PROJECT | GRANT FUNDS REQUESTED |
|----------|----------------|------------------|-----------------------|
|          |                |                  |                       |
|          |                |                  |                       |
|          |                |                  |                       |

## PUBLIC NOTICE

All projects must be public noticed in a paper serving the relevant area and allow 30 days for comments. Work with your regional solid waste management district to assure this happens. Proofs of Publication and any comments received, or a note that no comments were received, must be submitted to ADEQ before application can be approved. See "Instructions for Public Notices" on the ADEQ website, [www.adeq.state.ar.us/solwaste/branch\\_recycling/grants.htm](http://www.adeq.state.ar.us/solwaste/branch_recycling/grants.htm), for example public notices.



## ADMINISTRATIVE REQUIREMENTS

All grants are subject to audit. Department personnel have the right of access to all records pertaining to grant-funded projects or activities.

**Grant application must include:** completed form, answers to Project Description questions, and Proof(s) of Publication as required. Copies of any comments received regarding the grant request shall be forwarded to ADEQ. **If no comments are received, send an e-mail to your ADEQ Recycling Coordinator stating such at the end of the comment period.**

Incomplete grant applications will not be considered and may delay processing of grant funds.

### Signature and Certification

The authorized representative of the organization applying for the grant and the Regional Solid Waste Management Board Chairman both must sign and date the application. The authorized representative must have the authority to obligate the applicant's resources.

I certify that to the best of my knowledge, the information provided in this application and its attachments is correct and true. I understand and agree that if grant money is awarded as a result of this application, I will comply with all applicable statutory and regulatory provisions and with applicable terms, conditions, and procedures of the Recycling Grants program. I have read and agree to abide by the Minimum Conditions of Recycling Grants. I certify that all proposed activities will be carried out and that all grant money received will be utilized solely for the purposes for which it is intended unless written authorization to modify the project is provided by the Regional Solid Waste Management District Board and the Arkansas Department of Environmental Quality.

|   |   |                |
|---|---|----------------|
| X | <u>Max Jacobus Director</u>                     | <u>9-11-12</u> |
|   | Applicant's Authorized Representative and Title | Date           |
| X | <u>Don Behr</u>                                 | <u>9/11/12</u> |
|   | RSWMD Board Chairman                            | Date           |

THE ABOVE-REFERENCED GRANT IS HEREBY APPROVED.

|   |  |                 |
|---|--|-----------------|
| X | <u>Robert S Hunter</u>                           | <u>12/3/12</u>  |
|   | ADEQ Recycling/Market Development Branch Manager | Date            |
| X | <u>[Signature]</u>                               | <u>12/7/12</u>  |
|   | ADEQ Solid Waste Management Division Chief       | Date            |
| X | <u>Karen Bassett</u>                             | <u>12/11/12</u> |
|   | ADEQ Chief Deputy Director                       | Date            |